

## **Appendix 1. Zero Emission Transport Working Group**

### **Terms of Reference Zero Emission Transport Working Group**

#### **1. Purpose**

- 1.1. The transport sector is currently the highest carbon dioxide emitting sector in the Leeds City Region. This trend is expected to continue over the next 20 years with the transport sector forecast to account for over a third of all carbon dioxide emissions in the Leeds City Region.
- 1.2. The Leeds City Region Strategic Economic Plan (SEP) sets out the ambition to become a resilient, zero carbon energy economy. To ensure the transport sector contributes to this regional ambition and improves local air quality the West Yorkshire Combined Authority (herein after referred to as the Combined Authority) will establish a Zero Emission Transport Working Group (herein after referred to as the Working Group).
- 1.3. The aims of the Working Group are:
  - To support the delivery of the ESDP and its carbon dioxide emission reduction ambitions.
  - To recommend the actions that will decarbonise the transport sector and improve air quality within the City Region.
  - To work with / influence partners, including regional organisations and government to deliver actions that decarbonise the transport sector.
  - To provide oversight of the delivery of outputs and outcomes of low-carbon / low emission transport related projects being developed by the Combined Authority.
  - To align activity on decarbonising the transport sector with activity to improve air quality in the City Region.

#### **2. Membership**

- 2.1. The Working Group will comprise members from Transport Committee and the Green Economy Panel.
- 2.2. The Chair for the Working Group will be one of the Transport Committee members.
- 2.3. The Working Group will regularly report progress to the Transport Committee and Green Economy Panel.
- 2.4. The Working Group will be supported by officers from the Combined Authority.

#### **3. Functions and responsibilities**

- 3.1. Working with officers of the Combined Authority and partners the Working Group will:
  - Oversee the delivery of actions that decarbonise the transport sector while improving air quality in the Leeds City Region.
  - Monitor progress to decarbonise the transport sector in the Leeds City Region.

- Assist in the prioritisation, identification and recommend low-carbon / low emission transport related interventions in the Leeds City Region.
- Provide expertise and support for low-carbon transport related projects being developed by the Combined Authority.
- Monitor the delivery of outputs and outcomes of low emission transport related projects being developed by the Combined Authority
- Act as champions for low emission transport related projects in the Leeds City Region influencing partners, including regional organisations and government, to decarbonise.
- Provide regular updates to Transport Committee and the Green Economy Panel.

3.2. All decision-making will be through the Combined Authority's decision making structures.

#### **4. Meetings**

4.1. Meetings of the Working Group will take place on a quarterly basis.